

VILLAGE OF EAGLE REGULAR BOARD MEETING MINUTES

July 14, 2016

Approved

Call to Order/Open Meeting Law requirements:

President R. Spurrell called the meeting to order at 7:00pm, open meeting law requirements were confirmed as being met.

Roll Call: Present were Trustees G. Hein, J. Hoefakker, G. Scheff, L. Neuburg, M. Rice, P. Jones and President R. Spurrell.

Pledge of Allegiance: Pledge of Allegiance was led by R. Spurrell.

Review/Approval of Minutes: Motion to approve the minutes from the Regular Village Board meeting held June 9, 2016 made by G. Scheff. Seconded by L. Neuburg. Motion carried unanimously.

Review/Approval of Treasurer's Report, including regular monthly accounts payable and journal entry log: Trustees reviewed the reports presented. Motion made by M. Rice to approve treasurer's report, monthly accounts payable and journal entry log. Seconded by G. Hein. Motion carried unanimously.

Clerk's Report: Deputy Clerk B. Hoefakker explained that Clerk C. Zindars was absent due to scheduled training. Classes taken included public relations, records management, fundamentals of budgeting, payroll, accounts payable, tax roll preparation, tax collection and settlement, and board of review.

Citizen Comments/Concerns:

N. Wilhelm, S108W34604 S Shore Dr. Town of Eagle – expressed her desire for a referendum to be held for the library expansion.

D. Sterzinger, 809 Henley St. – expressed concerns about the conduct of the public and the board at public meetings. She stated that she felt by citizens talking amongst themselves during meeting, it showed lack of respect shown by the public toward the Board. She also commented on how at times Trustee would talk amongst themselves, not loud enough for the public to hear. She included that she would like to see a posting of proper and expected etiquette for board meetings.

W. Kane, 421 Meadow Ln. – requested a per household breakdown for tax increases related to the proposed library expansion. R. Spurrell stated approximate estimates were at \$35/year for the Town and \$107/year for the Village. W. Kane also stated his concern over residents in the Village not abiding by ordinances pertaining to animals, claiming that some residents had chickens and goats.

Announcements:

Chief Presiding Officer: R. Spurrell thanked the Eagle Horseshoe League for their donation for lighting in the Village Park. He also announced a letter received by the Town of Mukwonago proposing discussions with surrounding municipalities to consolidate services such as police and fire.

Board Members: L. Neuburg thanked DPW Superintendent S. Deegan for assisting with Nature Trail maintenance.

Fire Dept. Representative: none

Eagle Business Association: none

Police Dept. Representative: Cpt. S. Lesniewski recapped a few arrests over Kettle Moraine Days weekend. He also announced that the department had received tourniquets and will also receive free training for their use.

Library Director's Report: N. Wilhelm expressed her disappointment with the Board for not allowing the library expansion to proceed to referendum. She also thanked Trustee L. Neuburg for supporting the public's right for a vote on the issue. She then listed some upcoming library events.

Consideration/Action regarding approval of additional poll workers for 2016-2017 elections: It was noted that a list for approval could not be provided. Motion made by R. Spurrell to table. Seconded by L. Neuburg. Motion carried unanimously.

Consideration/Action regarding Operator's Licenses for Kasey Krestan, Julieann Woppert, Lucas Brandemuehl, Savannah Hammond, Cherian Wagner, and Ali Hall: Motion made by G. Scheff to approve all licenses. Seconded by L. Neuburg. Motion carried unanimously.

Committee Reports/Action Items: (Information on discussion and action taken at previous meeting(s), future agenda items and upcoming scheduled meeting(s) :

a. Code & Ordinance –

1. Consideration/Action regarding changes to Chapter 22: Sex Offender Residency

Restrictions: M. Rice began by explaining the changes made to the chapter of the Code. Changes outlined included fixes minor typos, a section was added that was missing in original, and the addition of prohibiting those convicted of a crime against children from participating in Halloween activities. R. Spurrell stated concerns over offenses to children 16 and over being included in the ordinance. He cited a discussion at a prior Board meeting where trustees had discussed those 18-year-olds who may be in a relationship with a 17-year-old as an exception. M. Rice cited the ordinance, explaining that an offender under the age of 20 could appeal to the board. R. Spurrell also stated concerns over, legally, whether the Village could permit a resident to live in the village but prohibit their participation in activities. Cpt. S. Lesniewski stated that several other municipalities have similar restrictions in place such as Lannon and Oconomowoc. J. Hoefakker suggested changes to the wording from using the term 'on Halloween', which usually means October 31st. It was suggested the change be made to 'Halloween activities' instead. Motion made by G. Scheff to approve the changes to include the edits added by the Board, contingent on Attorney review and approval prior to adoption. Seconded by L. Neuburg. Motion carried unanimously.

b. Eagle Recreation Department – J. Davis stated there was a new plan being worked on to fill the vacant director's position. He also announced that the U-14 team took 1st place this year – undefeated. He continued, stating that soccer sign-up was extended, with 10 signed up so far, Palmyra also had one team.

c. Fire & Building – R. Spurrell stated that a meeting had been held with nothing significant to report.

d. Library –

1. Discussion/Action on recommendation from the Library Board on Library expansion

2. **Discussion/Action on referendum for funding of Library expansion:** R. Spurrell addressed a question/comment that had been brought up during public comment in regards to the library needing to hire additional staff after expansion. He explained that at the joint meeting, Library Director A. Chase had stated that no additional staffing would be needed after expansion. R. Spurrell then gave the floor to T. Day, explaining that it was he who requested these items be put back on the Board agenda. T. Day began by outlining the foundation of good communities, stating the importance a library plays in sustaining and building that foundation. He expressed his disappointment in the Board not allowing the Library to take its plan to referendum. M. Rice expressed his support of the Library and the excellent job they do, but was overwhelmingly concerned about the burden the increase to the levy would have on Village residents. T. Day stated that the library may need to figure out a way to lessen the impact on the Village residents. M. Rice continued by suggesting that the library needs to raise more money from private donations. R. Spurrell expressed his desire to see a referendum to get the opinion of the residents. T. Day continued to defend his opinion to let the process continue to referendum. M. Rice vocalized his belief that the Trustees are elected representatives of the people who voted for them and that they should do what is in their best interest. G. Scheff expressed his desire to see a referendum to get the opinion of the residents. T. Day read a prepared, proposed motion for the Village Board, which read: "A motion to approve the Library Board request for a November 2016 or Spring 2017 referendum that would provide Village of Eagle property tax support for the Alice Baker Library expansion that is anticipated to meet their needs for the next 20 years." R. Spurrell explained that the process can continue on the library's part by collecting donations to work toward their goal. Discussion continued regarding the process of proceeding to referendum and whether there was time for a November referendum. G. Hein expressed his concern over the possibility of the expansion project costing more than proposed. Conversation continued with no new points made and no motions made, so R. Spurrell moved to the next agenda item.
- e. **Nature Trail** – L. Neuburg outline some recent event and activities at the trail, and explained that the committee was working on coordinating activities with the Eagle Elementary principal. She also announced that a grant had been given to the trail from the Fish & Game Commission concerning monarch butterflies.
- f. **Personnel & Finance** –
 1. **Discussion/Action on authorizing engineering firm to perform an impact fee study:** R. Spurrell stated that the committee recommended having an impact fee study done by the Village Engineers. M. Rice made a motion to approve an impact fee study done by the Village Engineers. Seconded by P. Jones. Motion carried unanimously. G. Scheff indicated that he was concern about the cost of the study. R. Spurrell stated that he would get an estimate, and if it was close to or over budget, the decision would come back to the Board. Verbal agreement was given. Motion carried unanimously.
 2. **Discussion relating to 2017 budget:** R. Spurrell stated that the committee was in the process in reviewing the budget. He also mentioned the potential additional budget dollars from the dissolved severance package and asked that each department being working on their budget and to keep in mind that some of that money has been planned for use in the 2017 budget already.
- g. **Police & Licensing** –
 1. **Discussion/Action regarding part-time officer benefits:** G. Hein stated that the committee recommended the addition of adding retirement benefits for part-time police officer's as a way to entice quality applicants and retain them. He continued the estimated cost for 2017

for the Village to be \$3,614. M. Rice suggested that this may be the beginning of a larger discussion in regards to the police department and added that he would not approve an addition to the police department budget at this point without a larger discussion on the staffing and budgetary needs of the police department. R. Spurrell added that another angle that needed to be looked at was, if retirement benefits are offered to part-time police department employees, should they then be offered to all part-time Village employees. Brief discussion followed regarding the impact on each department budget of paying all part-time employees retirement benefits. Motion to table made by G. Scheff. Seconded by J. Hoefakker. Motion carried unanimously.

2. **Discussion/Action on law enforcement action regarding the damage to the walkway/sidewalk in the Fox Chase Subdivision:** Sgt. G. Bruckner provided the Board with a copy of the police report from a recent incident that lead to damage to the walk path in Fox Chase. She indicated that the resident who caused the damage was being cooperative and offering to repair the damage. Sgt. Bruckner asked whether the Board would like citations issued and how to handle the repair to the walk way. Motion made by G. Scheff that no citation be issued for this incident as long as restitution is made for repairs to the damaged walk way. Seconded by G. Hein. Motion carried unanimously.

h. Public Works & Property –

1. **Discussion/Action regarding the placement of signage for the Municipal Sidewalk along the North end of the Fox Chase subdivision:** Sgt. G. Bruckner provided proposed signage to be placed at the entry way to the path. Discussion between trustees included the issues that have been brought up by residents living along the path about late night activity and whether the path was in place prior to construction of the homes along the path. Motion made by L. Neuburg to place proposed signage at the trail. Seconded by M. Rice. Motion carried unanimously. Brief discussion was held regarding the definition of dawn and dusk and the inclusion of this language on the sign. Motion carried unanimously. R. Spurrell read the proposed language on the sign prior to the vote:

YOU ARE ENTERING PRIVATE PROPERTY

PETS MUST STAY ON LEASH

CLEAN UP AFTER YOUR PETS

STAY ON THE PATH OR TRAIL

MOTOR VEHICLES PROHIBITED

RESPECT THE PRIVACY/PROPERTY OF THE PROPERTY OWNERS

THE PATH IS OPEN FROM DAWN UNTIL DUSK

TRAIL PROPERTY OF THE VILLAGE OF EAGLE

2. **Discussion/Action regarding repair to the walkpath/sidewalk in the Fox Chase subdivision:** Sgt. Bruckner provided an estimate from Gavers Pavers for repair totaling \$300.00. Motion made by G. Scheff to approve repairs by Gavers Pavers, with offender to be instructed by the Eagle Police

Department to reimburse the Village the amount indicated. Seconded by G. Hein. Motion carried unanimously.

- 3. Discussion/Action regarding classification, clarification and legalities of the walkpath/sidewalk in the Fox Chase Subdivision:** Sgt. G. Bruckner requested that the Board define whether the walk way is a trail or sidewalk and whether it is Village property. Discussion began, with issues being brought up regarding liability to property owners along the trail, the issue of no ordinances specific to a 'trail' rather than a sidewalk, and how this would potentially differ from a regular sidewalk. No action taken. J. Hoefakker also gave a brief summary of their last meeting, including the donation and replacement of a tree in the park area near the gazebo.

Adjournment: Motion to adjourn made by P. Jones. Seconded by G. Scheff. Motion carried unanimously. Meeting adjourned at 8:53pm.